



## **Australian Kite Surfing Association Incorporated**

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### **Policy for providing Judges for National Championships**

The Australian Kite Surfing Association (AKSA) has undertaken the responsibility to provide capable judges for the National Kite Surfing Championships of Australia. The championship is currently split into wave riding and freestyle events due to the different location requirements of each discipline. The aim of providing judges is to maintain consistently high levels of judging ability across the country. To control the costs and improve accountability this policy sets out the responsibilities of each party with respect to expenses and roles, this should be used in conjunction with the 'Comp Staff duty Statement' and 'AKSA Freestyle Judging Criteria' available from the AKSA website [www.aksa.com.au](http://www.aksa.com.au)

AKSA will provide the following:

- At least 2 months notice of the event to the prospective judges to determine their availability and start arrangements
- Domestic return flights for Judges to attend the competition, including Taxi or airport parking costs to get to/from the airport. Excess baggage payments are the responsibility of the judge, as the main purpose of the trip is judging. The flights will be booked and paid for before the event by AKSA
- If the judges can drive to the event, a fuel allowance of 10c/km to cover the return trip to the event and the duration of the event.
- Suitable accommodation near the event location, this may be a motel room or shared house/apartment basis, this will be booked and paid for before the event by AKSA. No room service will be included.
- Per diem allowance to cover incidentals (head judge - \$150, judges - \$100)

AKSA will not pay for any of the following

- Car hire
- Private entertainment
- Family/friends expenses
- Room service

The Competition organisers will provide the following:

- At least 3 months notice to AKSA detailing the competition dates, and the closest airport. Any accommodation deals or recommendations should be included
- Food and drink for the judges while they are judging the competition
- A suitable covered judging position
- Any transport to/from airport, accommodation and event locations



- Provide competitors with explanation of judging criteria at registration
- Communicate competitor comments on judging to head judge to avoid distractions to judges during heats
- Ensure that competitors are identified correctly
- Event management so the judges do not have to run the event, unless they are engaged to undertake that role in addition to judging, in which case AKSA must be made aware of the arrangement

The head judge is responsible for:

- Arranging judging notes and scoring system/sheets for judges based on the current AKSA judging criteria
- Deliver (by runner) all score sheets to the Head score keeper
- Implement roster of judges and time keepers/ flag marshals
- Oversee time keepers and flag marshals
- Make judgments on breach of rules (in conjunction with Technical Director if necessary)
- Immediately notify Technical Director and CLO if any changes to draw or program are required
- Reporting final results to AKSA for the top 10 rankings in each category
- Ensure that sufficient score sheets, pens, clip boards etc are ready each day
- Supervise to ensure judging is fair, accurate and consistent

All judges will be responsible for:

- Judging heats in a fair and accountable manner following the judging criteria set by the head judge
- Not showing bias to competitors
- Behave in a manner that reflects the AKSA code of conduct and good sportsmanship
- Providing AKSA with receipts for all taxi, parking and any mileage to be claimed as soon as possible after the event

If you have any questions about this policy or AKSA, please contact me via the [info@aksa.com.au](mailto:info@aksa.com.au) email address.

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